SCVQA Board Meeting

DATE: 05-08–2023 7:00 pm

Virtual Meeting via Zoom

1. Directors of the Association shall be fourteen (14): eight (8) Officers and six (6) Standing Committee Chairs.
2. Call to Order: President Callista Bevans called the meeting to order approximately 07:05 pm

In attendance were:

Officers (Seven of **eight officers** possible in attendance):

1. **Callista B. (President) +**
2. **Sandra W.(2nd VP & Programs) +**
3. **Patty H. (3rd VP & Programs) +**
4. **Michael J. (Recording Secretary) +**
5. **Mollie A.(Treasurer) +**
6. **Marian D. (Parliamentarian) +**
7. **Sharon H. (Membership) +**

Standing Committee Chairs (Currently four chair positions are filled, two unfilled for total of six chairs). Four of a possible four are present today:

1. Judith K (Newsletter Editor) +
2. Christine G. (Philanthropy) +
3. Roberta P (Covering for Quilt Show: Position up for vacancy) +
4. Tina B. (Ways and Means & Boutique) +
5. VACANT (Historian) (ad hoc coverage) -

13) VACANT (Webmaster) (Callista is covering duties) -

*Absent* Officers:

14) **Randa M.** (1st VP & Facilities and Equipment) -

Absent Standing Committee Chairs:

None

Quorum was obtained at 11 of 12 (92%) of active leadership. Vacant positions not counted.

Others: Robin S (Community Quilts) +

**Minutes Approval:**

**Secretary—Resend PDF minutes of General In-Person April, 2023 version including Robin’s Community Info-not just the place holder.**

Minutes of the General Meeting April, 2023 were moved and seconded.

Apr, 2023 Board Meeting Minutes were moved and seconded with proviso of sending out updated PDF version.

**Treasurer’s Report (Mollie)**:

Need to consider forgotten cost of Wild Apricot (August, 2023) Need to address ASAP. Save a little on Two-year version, if we pay 1-yr, its 10% off vs 15% but we are locked into that two-year contract.

Callista to FU.

**Correspondence (Recording Secretary-Michael)**:

No outside correspondence received by Secretary.

**President’s Business/Agenda (Callista)**:

Old Business: Should contracts for instructors workshop have a minimum level of participants? We would need to create new contracts ASAP. Apply same minimums (different maximums?) for ZOOM and In-person. It is likely negotiation point with each instructor as to what level they are OK with cancelling. Also need to clarify upper limit of attendees.

>What is the minimum figure to keep class on? It is based on each teacher/workshop.

>Do we cancel at minimum level of teacher cost? Minimum of teacher plus other things? Likely a negotiation point with each instructor as to what level they are OK with cancelling.

>If we cancel, do we have a mechanism to refund cards if a cancelled class occurs—-Yes, there is a way per Mollie.

Callista with work with Programs to change verbiage and going forward NOT using a hybrid contract of Guild and Instructor—just using our contract only.

2). Feedback to Callista for workshops from in-Person meeting:

-Check for workshop locale possibilities at Golden Needle Or Granary but keep to small group. Coordinate Quilt Guild with Quilt stores.

-Saturday workshops?

-Quilt 101 restart?

Board discussion ensued: Why are people not signing up for workshops? Send out questionnaire to find out? (Callista)

Callista needs info about each board job and why people chose to do it, what benefits do they get? Share with the General membership. Need to share more info about volunteers behind the scenes working hard that people don’t see. We still need more folks involved.

Have the Board do in-person, fireside chat talks with membership in an open forum/chat situation. Callista will create a Board Volunteer Schedule to do this.

**First V-P (Facilities/Equipment) (Randa)**:

Not present

1st Congregation Church likes working with us per Callista.

**Second V-P (Programs co-chair) (Sandra)**:

Part of discussion above with workshops/attendance.

**Third V-P (Programs co-chair) (Patty):**

Will discuss up coming in-person workshop (3D quilt)if she can adapt planned in-person to Zoom.

**Membership (Sharon):**

Active members: 332- regular and affiliate. Three members are in arrears, but not too long in arrears.

We need to make sure our limit of number of contacts on Wild Apricot is not close to maxing out yet. It is not.

**Programs:**

See above under VP3.

**Parliamentarian (Marian):**

No updates. Still looking for Nomination Committee help.

**Historian (vacant):**

N/A

Still looking for volunteer.

**Newsletter (Judith K):**

Stuff due by May 25, 2023 to be included. Everyone please read your DRAFT VERSION of newsletter ASAP and get back to Judith ASAP.

**Philanthropy (Christine G.):**

Barbara Edding donated UFOs and some fabrics and such: Charm squares, scraps, etc.

**Quilt Show (VACANT):**

**\*\*Still looking for Chairman\*\***

Per Roberta: SCC Fairgrounds is still pending a quote to us. We asked April 17, 2023.

Possible? History Park for locale. Our Patty H VP3 is a docent at

History Park and will followup.

Maybe get a group together to start working on Big Ideas for possible

ways to do a Quilt Show.

San Mateo Country Fair has the local quilt show in the building at same time per Tina B.

**Ways and Means/Boutique (Tina B.):**

What is timing for pop-up on the 21st (9 am for volunteers, 10 for shopping—no early birds). End at 2 pm.

The Saturday before, Tina will be pulling stuff with team.

**Webmaster (VACANT):**

N/A

(Callista covering)

**Community Quilts (Robin S.):**

No update

What is timing for pop-up on the 21st ? (9 am for volunteers, 10 for shopping—no early birds). End at 2 pm.

We have had donation of three well-made hand-pieced tops (Hexies) Silent Auctions? Maybe members could purchase vs donation quilts. Maybe auctioned off? A lucky day event? Really too high quality to just do as basic volunteered ones.

These three quilt tops will remain in the storage unit well-boxed and labelled and secure,

**Retreat Coordinator (Nancy R.):**

Not present

**Further new business:**

Next Board Meeting is June 12, 2023 at 7pm.

President Callista Bevans adjourned the meeting at approx. 08:05 pm.

Submitted by Michael Johnson, Recording Secretary: 08:30 pm

Approved: